

Appendix H: Letter to Parents



Camp Kawartha Outdoor Education Centre

RR4, 1010 Birchview Road, Lakefield, Ontario K0L 2H0

Phone: (705) 652-3860 Fax: (705) 652-1500

E-mail: info@campkawartha.ca Website: www.campkawartha.ca

Dear Parents,

The Camp Kawartha Outdoor Education Centre is a not-for-profit, charitable organization dedicated to teaching children about the outdoors. Our summer camp has been in operation since 1921 and our Outdoor Education Centre since 1985. We have a series of creative, curriculum-linked programs carefully selected by our staff and your teachers.

You child will be attending our centre from _____ to _____.

In order to make this experience as positive and as safe as possible, it is important that you clarify to your child, the following in-house rules. These rules have evolved over the years to ensure the safe and smooth operations of the programs at our centre.

Any student that breaks the following in house-rules, will be sent home immediately:

1. There will be no smoking, alcohol or drug consumption by students. Students may not have any cigarettes, matches, lighters, drugs or alcoholic beverages, in their possession.
2. There will be no weapons (guns, hatchets, knives) or any implement that the teachers, parents and educators at the centre deem dangerous or potentially dangerous.
3. Stealing or borrowing other people's possession without their consent will not be tolerated.
4. Students may not visit each other's cabins during the day or evening (this is to ensure that students will be supervised at all times).
5. Students must remain inside of the designated boundary (this will be explained to students during their tour of our facilities).
6. Students must stay in their cabins after lights out at night, except if a washroom trip is necessary and if so, students must return to their cabin promptly.
7. Students cannot vandalize or deface our property (including dining hall, classrooms, outdoor education equipment, cabins, bunks, washrooms, any other buildings, signs) including the natural environment.

Students are expected to practice the Camp Kawartha philosophy of respect, outlined below. Any student acting contrary to this philosophy, will be subject to disciplinary action to be determined by the principal, teachers and outdoor educators.

Generally these rules fall under what we refer to as the three “R’s”

1. **Respect others.** We expect students to treat one another, teachers, visiting parents, neighbours, and our outdoor educators with courtesy.
2. **Respect yourself.** Students are expected, in accordance to their grade level, to take appropriate care of themselves (personal hygiene, getting sufficient sleep, dressing warmly and appropriately)
3. **Respect the environment.** The Camp Kawartha Outdoor Education Centre has 186 acres of beautiful habitat. We want students to be stewards of this area for future generations.



NUT PRODUCTS PROHIBITED

** Note: Many students attending our facility have a severe life-threatening allergy to nuts. Therefore **IT IS IMPERATIVE THAT YOUR GROUP DOES NOT BRING ANY FOOD OR SNACKS THAT CONTAIN NUTS OR MAY CONTAIN TRACES OF NUTS. PROHIBITED ITEMS WILL BE CONFISCATED.** We strongly request that you **read all food labels carefully** to insure that no nut products or products containing traces of nuts are brought into the camp.

I have read, understood and agree that my child will abide by these rules as outlined above. If my child does not comply then I understand that the consequences, as outlined, shall be instituted.

Signature of Parent/Guardian: _____

Name of Parent/Guardian (please print) _____

Signature of Student: _____

Name of Student (please print): _____

Thank you for helping us to make this experience a positive and memorable one for all concerned.

Sincerely,

Jacob Rodenburg (B.A., B.Ed., M.Ed)
Executive Director