

Camp Kawartha Outdoor Education Centre

1010 Birchview Road, RR 4, Lakefield, Ontario K0L 2H0
 Phone: (705) 652-3860 Toll-free: 1-866-532-4597 Fax: (705) 652-1500
 Web: www.campkawartha.ca E-mail: info@campkawartha.ca



OUTDOOR EDUCATION CONTRACT - DAY GROUP

IMPORTANT: To secure your booking, this completed contract and a non-refundable, non-transferable deposit (refer to Rates & Billing Procedures on back) must be received by Camp Kawartha. Failure to return this contract and deposits will result in the booking dates being released and made available to other groups. Keep a copy of this form for your records. Please confirm all changes in writing.

Teacher(s): _____ Grade(s): _____

School: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Ext: _____ Fax: _____

E-mail: _____

Date(s): _____ Arrival Time: _____ Departure Time: _____
Earliest Arrival time is 9:00am; Latest Departure time is 4:00pm

PROGRAM SELECTION(S): *(Consult our outdoor education brochure or call for details.)*

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Group Rate Calculator: If unsure of the number of students attending, estimate low. Increases in numbers are welcome without penalty, but be advised that you will be billed no less than 10% below your contract number **. Please refer to other side for rates and billing procedures. * All fees are HST exempt.

All day bookings bring own bag lunch (do not bring any foods/snacks with any traces of nuts or peanuts).

** CONTRACT NUMBER	Cost per student	Total Group Fees
Expected # of students	<i>(All fees are HST exempt*)</i>	
<div style="border: 1px solid black; padding: 2px;">Min. charge of 25 students</div>	<input type="checkbox"/> \$25/student - Regular Day Rate	= _____
X	<input type="checkbox"/> \$30/student - Adventure Programming Rate	

Number of adults, including teachers(s):

Photo Release: do you give permission to Camp Kawartha to photograph student activities during your visit? These photos may be used for promotional purposes (e.g. website photo gallery, brochures, camp fair displays, etc.) but no names will be used. Yes, permission granted No, Photos Prohibited

I have carefully read and I agree that our group will abide by the terms and conditions of the Camp Kawartha Contract.

Signature: _____ Date: _____

For office use only: Date Contract & Deposit Received: _____

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RATES & BILLING PROCEDURES - OE DAY GROUP

(SEPTEMBER TO JUNE)

★ Please read all information carefully before returning your contract ★

- **Deposit:**

A non-refundable, non-transferable deposit (see sliding scale below) is required to secure a booking. A group's booking will not be secured unless the deposit **and** booking contract have been received. Please call the camp if you have any questions or concerns.

- \$200 deposit required for groups of 25-49 students
- \$400 deposit required for groups of 50-74 students
- \$600 deposit required for groups of 75 or more students

- **Regular Day Rate:** \$25/student/day. (*Minimum group charge 25 x \$25 = \$625*)

- **Adventure Programming Rate:** \$30/student/day. (*Minimum group charge 25 x \$30 = \$750*)

Adventure activities include climbing wall, ropes course, canoeing, kayaking, leadership programming, etc where more staff are required to cover activities.

- **Food not included, bring own bag lunch:**

Fees do not include food. Day groups must bring their own bag lunch, drinks, and snacks.

**** We are a nut-safe facility. Due to the large number of nut allergies, we prohibit any foods that contain nuts or traces of nuts. Please read all labels carefully and ensure that any foods that may contain nuts or traces of nuts are NOT brought to the camp.**

- **Adults:**

Teachers/Parent Volunteers are free.

- **Date Changes/Cancellations:** A change in booking dates will be allowed with a **minimum of 2 weeks notice** (to allow time for a replacement booking to be found). Otherwise, the deposit will be forfeited and a new deposit and booking contract will be required to book new dates. There is no refund for cancellations.

- **Changes in Participant Numbers:**

Your contract number is important to us! If unsure of participant numbers, please estimate low. Additional students are always welcome; we can hire more staff for the day. However, **if your numbers decline** from the Contract Number, it adversely affects staff scheduling. Please be advised that if your numbers decline **YOU WILL BE BILLED no less than 10% below your contracted number.** e.g. if you estimate 35 students on your booking contract and come with 30, you will be billed for 32 (35-3=32).

- ***Taxes:** As a registered not for profit charitable organization our Outdoor Education programs are HST exempt. Charitable Tax# 12453 9214 RR0001

- **Invoice:**

Final payment is due in full within 10 working days of your visit. Please pay with one school cheque, do not pay with personal cheques from parents. NSF cheques are subject to a \$25 administration fee.

Note: your group will be billed for any missing items and/or damage caused to our facilities and/or equipment during your visit.